Part II: Setting Up a Business Blog

| | Buzz Marketing with Blogs for Dummies :: Comments Settings - Microsoft Internet Explorer | | | |
|---|--|------------------------------------|--|------------|
| | File | Edit View | Favorites Tools Help | RY . |
| | G Ba | ck • 🕑 - | 🗙 🗟 🏠 🔎 Search 🛧 Favorites 🧐 🔗 🗣 🍃 🖃 🖕 🛄 | » Links |
| | Address limit http://www.blogger.com/app/options_comments.pyra?blogID=8223860 | | | ❤ ラ Go |
| Figure 5-10: Use these settings in Blogger to turn on | | Comments | Show Hide Note: Selecting "Hide" does not delete existing comments - You can show them at any time by re-selecting "Show". | |
| | | Who Can Comment? | Anyone | |
| | | Default for Posts | New Posts Have Comments | - |
| | | Comment Notification Address | susie@hopstudios.com We wil email you at this address when someone leaves a comment on your blog. | |
| comments for everyone who visits | 4 | | Save Settings | ~ |
| your biog. | Done 🖉 | | 🕐 Internet | |

7. Click the Save Settings button.

Blogger reloads the page with the Republish button visible.

8. Click the Republish button to make these settings changes active.

Your next post has comments turned on.

Adding another author

Blogger allows you to have more than one contributor to a blog. You can use this feature to create collaborative blogs or to allow a guest blogger to run your blog for a week. Follow these steps to add another contributor (Blogger calls them team members) to your Blogger blog:

- 1. Log in, and select the blog you want to add a new contributor to.
- 2. Click the Settings tab and then click the Members link.
- 3. Click Add Team Member(s).

You can add up to three new members at a time. To add them, enter one new member per box next to New User (see Figure 5-11).

4. If you want to include a message with that e-mail, type your message in the Message box.